

COMMITTEE MEETING
September 23, 2014

For Commission Approval on September 25, 2014

All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

In Attendance:

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE

Chairman – Commissioner Carrington

HUMAN RESOURCES

Dr. Ronald Sims

No items submitted.

PENSION BOARD

Ms. Cathy Crumley

1. Resolution authorizing payment of pension contribution and County match for the following employee due to granted military leave of absence:

Jonathan B. Lowe	Sheriff's Department	\$381.68
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PERSONNEL BOARD

Mr. Lorren Oliver

2. **Lamar Companies – Contract #6578**
Vendor will provide billboard services for the advertisement of Merit System positions.
(Acknowledgement Only)

Contract Term:	10/01/14 – 09/30/15
Original Budget:	\$143,500.00
Current Remaining Budget:	\$143,500.00
Requested Amount:	\$35,700.00
Remaining Budget After Requested Amount:	\$107,800.00
30 Day Cancellation:	Yes

ENVIRONMENTAL SERVICES

Mr. David Denard

3. **ALDOT STPBH-9802(88)- UCE Agreement – Contract #6492**
ALDOT Reimbursable Utility-Consultant Engineer Agreement with Neel-Schaffer, Inc. for engineering, administrative, and construction management services required to relocate sanitary sewers that are in conflict with ALDOT proposed Project No. STPBH-9802(88) TOPICS, PHASE VIII, Roadway, Intersection and Signal Improvements along and about Green Valley Road and Crosshaven Drive in the City of Vestavia Hills.

Contract Term:	Completion of Construction
Original Budget:	\$14,488,064.33
Current Remaining Budget:	\$9,949,467.25
Requested Amount:	\$23,719.36
Remaining Budget After Requested Amount:	\$9,925,747.89
30 Day Cancellation:	No

4. **Perkin Elmer Health Sciences, Inc. – Contract #6500**
Perkin Elmer 3-Year Renewable Contract for the annual maintenance of the Inductively Coupled Plasma (ICP) System used for metals analysis. The contract will provide services by factory trained technicians and will include on-site repairs at Barton laboratory with parts, labor, shipping and travel costs.

Contract Term:	365 Days
Original Budget:	\$2,125,978.00
Current Remaining Budget:	\$558,920.46
Requested Amount:	\$11,916.00
Remaining Budget After Requested Amount:	\$547,004.46
30 day Cancellation:	Yes

5. **ALDOT STPAA-STPBH-7376(600)-SAHD #3 Agreement (rev.2) – Contract #6539**
Replacement Reimbursement Agreement with the Alabama Department of Transportation (ALDOT) for reimbursement of all related costs to relocate sanitary sewers that are in conflict with ALDOT proposed Project No. STPAA-STPBH-7376(600), Vehicular/Pedestrian Bridge construction on F. L. Shuttlesworth Drive from 29th Avenue North to 32nd Avenue North in the City of Birmingham. All construction activities are performed by ALDOT road builder contractor and therefore require no County funding.

Contract Term:	Completion of Construction
Original Budget:	No funds required
Current Remaining Budget:	NA
Original Contact Amount:	\$0.00
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	NA
30 day Cancellation:	No

6. **ALDOT STPBH-CN10()- SAHD No. 3 Agreement – Contract #6540**
 Reimbursement Agreement with the Alabama Department of Transportation (ALDOT) for reimbursement of all related costs to relocate sanitary sewers that are in conflict with ALDOT proposed Project No. STBPH-CN10(), Reed Harvey Park Greenway Improvements project in the City of Center Point. All construction activities are performed by ALDOT road builder contractor and therefore require no County funding.

Contract Term:	Completion of Construction
Original Budget:	No funds required
Current Remaining Budget:	NA
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	NA
30 Day Cancellation:	No

7. **Alabama Gas Corporation - Contract #6551**
 This is a Consent of Encroachment and Release of Damages Agreement between Jefferson County and Alabama Gas Corporation for the allowance of itemized improvements to be constructed over a Jefferson County sanitary sewer main within a defined sanitary sewer easement. No work will be performed by or on behalf of the County. There is no cost to the County.

Contract Term:	Indefinite
Original Budget:	NA
Current Remaining Budget:	NA
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	No

8. **Industrial Safety Solutions, Inc. - Contract #6552**
 This agreement provides confined space entry training for ninety (90) employees.

Contract Term:	1 day
Original Budget:	\$10,681,713.00
Current Remaining Budget:	\$3,918,713.56
Requested Amount:	\$4,448.00
Remaining Budget After Requested Amount:	\$3,913,725.56
30 Day Cancellation:	Yes

9. **DTL Solutions - Contract #6568**
 Agreement with DTL Solutions to purchase a software license for AutoCAD Electrical 2015.

Contract Term:	1 Year
Original Budget:	\$778,996.00
Current Remaining Budget:	\$151,594.00
Requested Amount:	\$6,021.24

Remaining Budget After Requested Amount: \$145,572.00
30 Day Cancellation: Yes

COUNTY ATTORNEY

Ms. Carol Sue Nelson

10. Resolution denying sewer fee reimbursement claim of Jefferson Neil Traywick.
11. Resolution denying property damage claim of Thomas Grace.
12. Resolution denying personal injury claim of Fannie Garner.
13. Resolution approving payment of vehicle damage claim of State Farm Ins. Co., on behalf of Josh Niewiadomski in the amount of \$10,663.27.
14. Resolution approving payment of vehicle damage claim of Rhonda Carroll in the amount of \$794.40.
15. Resolution approving payment of vehicle damage claim of John Henry Carson, Jr. in the amount of \$992.73.
16. Resolution approving settlement of the case styled *Ted E. Self v. Carol W. Willis, et al.*, Jefferson County Circuit Court Case No. CV 2011-902137, by accepting \$1,000 as payment for its interest in property.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner David Carrington

17. Resolution to appoint Keith Hall to the Jefferson County Housing Authority Board for a five year term ending September 10, 2019.
18. Resolution to approve the 2014-2015 meeting dates for the County Commission.
19. **Prescott House – Contract #6637**
Appropriation of FY 14 funds to provide no-cost forensic interviews of child victims in support of law enforcement and the District Attorney’s Office. **(Pending Review Process)**

Contract Term:	10/01/2014 - 09/30/15
Original Budget:	NA
Current Remaining Budget:	NA
Requested Amount:	\$50,000.00
Remaining Budget after Requested Amount:	NA
30 Day Cancellation:	No